Publication date : 01/29/2024

Course : Production manager, the basics

manage and improve workshop performance

Practical course - 2d - 14h00 - Ref. DUC

Price : 1280 € E.T.

5 / 5

A true orchestra conductor, the production manager plans, organizes and monitors production in order to achieve defined objectives. This course will teach you the keys to the job, as well as the tools you need to empower your staff and speed up the delivery of results.

Teaching objectives

At the end of the training, the participant will be able to:

- Understand the changes affecting managers and their various contacts
- Identify sources of performance improvement
- Discover the basic tools for implementing improvements
- Motivating, involving and training employees through best practices

Intended audience

Workshop managers, production or production unit managers, team leaders.

Prerequisites

No special knowledge required.

Course schedule

1 Understanding your environment for greater efficiency

- Understand changes in the corporate environment and their impact on the manager's role.
- Put the customer back at the center of our concerns. Identify customer expectations.
- Understand the essential elements of management: forecasting, planning, monitoring and improving...
- Understanding the challenges of flow tension: notion of tension ratio.

Hands-on work

Reflection and group exchanges on management tools.

PARTICIPANTS

Workshop managers, production or production unit managers, team leaders.

PREREQUISITES

No special knowledge required.

TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more.
Participants also complete a placement test before and after the course to measure the skills they've developed.

2 Improving operational performance

- Identify areas for improvement (safety, machines, quality, lead times, costs, continuous improvement).
- Understand the concept of added value, search for non-added value.
- Get to grips with the flow toolbox: information flow, physical flow, spaghetti diagrams, process analysis.
- Define and implement SMART objectives.
- Build dynamic action plans.

Hands-on work
Draw up a process map.

3 Tools to be used

- Use the PDCA wheel.
- Understand the essential tools in the field: red green, 5S, SMED, Hoshin of flows.
- Learn to use the right tools on a daily basis: the example of problem-solving with 5P and QRQC.
- Learn the basics of visual management: proactive indicators, effective operational meetings.
- Successfully soliciting and involving stakeholders in the process.

Hands-on work
5S simulations. Practical problem-solving exercises.

4 Motivating and training employees

- Identify the phases of resistance to change and facilitating attitudes.
- Adapt your management style to the situations you encounter.
- Express yourself simply and straightforwardly: obstacles, ESCR, the Pygmalion effect.
- Choosing between "to do or to have done": which actions to delegate, how to go about it?
- Know the elements of meeting preparation and facilitation rules.

Hands-on work
Self-diagnosis of management styles, experimentation with role-playing.

Dates and locations

REMOTE CLASS
2026 : 28 May, 12 Oct.

PARIS LA DÉFENSE
2026 : 28 May, 12 Oct.

TEACHING AIDS AND TECHNICAL RESOURCES

• The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
• At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
• A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at psh-accueil@orsys.fr to review your request and its feasibility.