

Course : Extend Microsoft 365 Copilot in Copilot Studio (Microsoft MS-4022)

Official Microsoft course, non-certification course

Practical course - 1d - 7h00 - Ref. MC4

Price : 990 € E.T.

NEW

In this training course, you'll learn how to create and customize intelligent agents for Microsoft 365 Copilot using Microsoft Copilot Studio. You'll learn how to enhance Copilot with domain knowledge, connectors, and custom tools to design and publish agents tailored to your organization's needs.

Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Create a declarative agent in Microsoft Copilot Studio
- ✓ Set up custom knowledge and conversational prompts
- ✓ Integrating Tools, Actions, and Connectors into a Copilot Agent
- ✓ Test and validate an agent's functionality based on business requirements
- ✓ Publish and deploy an agent in a Microsoft 365 Copilot environment

Intended audience

Professionals who want to use Microsoft Copilot Studio to design intelligent agents capable of improving individual and collaborative productivity.

Prerequisites

Be familiar with Microsoft 365 Copilot and have a basic understanding of the Microsoft 365 environment. Prior experience with Microsoft's low-code tools (Power Platform or Copilot Studio) is a plus. Good written English skills.

Course schedule

PARTICIPANTS

Professionals who want to use Microsoft Copilot Studio to design intelligent agents capable of improving individual and collaborative productivity.

PREREQUISITES

Be familiar with Microsoft 365 Copilot and have a basic understanding of the Microsoft 365 environment. Prior experience with Microsoft's low-code tools (Power Platform or Copilot Studio) is a plus. Good written English skills.

TRAINER QUALIFICATIONS

The experts who lead the training courses are specialists in the subjects covered. They are approved by the publisher and certified for the course. They have also been validated by our teaching teams in terms of both professional knowledge and teaching skills for each course they teach. They have at least three to ten years of experience in their field and hold or have held positions of responsibility in companies.

1 Extend Microsoft 365 Copilot with Copilot Studio

- Introduction to Declarative Agents for Microsoft 365 Copilot.
- Create your first declarative agent for Microsoft 365 Copilot using Copilot Studio.
- Introduction to Tools for Declarative Agents in Copilot Studio.
- Extend declarative agents with Prompt Tools in Copilot Studio.
- Extend declarative agents using Connector Tools in Copilot Studio.

Hands-on work

Create a declarative agent. Add custom knowledge. Add prompt suggestions. Create a Prompt-type tool. Create a Connector-type tool.

ASSESSMENT TERMS

Assessment of targeted skills prior to training.

Assessment by the participant, at the end of the training course, of the skills acquired during the training course.

Validation by the trainer of the participant's learning outcomes, specifying the tools used: multiple-choice questions, role-playing exercises, etc.

At the end of each training course, ITTCERT provides participants with a course evaluation questionnaire, which is then analysed by our teaching teams. Participants also complete an official evaluation of the publisher.

An attendance sheet for each half-day of attendance is provided at the end of the training course, along with a certificate of completion if the participant has attended the entire session.

TEACHING AIDS AND TECHNICAL RESOURCES

The teaching resources used are the publisher's official materials and practical exercises.

TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training course.

ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you have specific accessibility requirements? Contact Ms FOSSE, disability advisor, at the following address: psh-accueil@orsys.fr so that we can assess your request and its feasibility.

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Dates and locations

REMOTE CLASS

2027 : 5 Mar., 7 June, 10 Sep., 29 Nov.

PARIS LA DÉFENSE

2027 : 5 Mar., 7 June, 10 Sep., 29 Nov.