Course : RGPD, DPO, role, missions and obligations of the data protection officer

optional DiGiTT® remote certification
Practical course - 4d - 28h00 - Ref. DPD
Price : 2710 € E.T.

★★★★½ **4,3 / 5**

To meet the needs of the private and public sectors with regard to the General Data Protection Regulation (GDPR, RGPD), the role of the DPO is becoming paramount. This course introduces you to the requirements of the GDPR within an organization.

🎯 Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Master the content of general data protection regulations
- ✓ Identify the key role and missions of the Data Protection Officer
- ✓ Determining the information to be exchanged with the CNIL
- ✓ Be able to set up internal reporting and monitoring tools
- ✓ Ability to conduct audits of subcontractors
- ✓ Establish and monitor an action plan in the event of data loss or theft, or in the event of data transfer outside the EC.
- ✓ Determine the actions to be taken and the information to be passed on to company employees

Intended audience

Data Protection Officers, IT Departments, HR Departments, lawyers, anyone involved in the design of projects dealing with personal data.

Prerequisites

Basic knowledge of general data protection regulations. Or knowledge equivalent to that provided by the course (ref. TPD).

Practical details

Teaching methods
Set of questions/answers at the end of each area.

Course schedule

PARTICIPANTS
Data Protection Officers, IT Departments, HR Departments, lawyers, anyone involved in the design of projects dealing with personal data.

PREREQUISITES
Basic knowledge of general data protection regulations. Or knowledge equivalent to that provided by the course (ref. TPD).

TRAINER QUALIFICATIONS
The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

ASSESSMENT TERMS
The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more.
Participants also complete a placement test before and after the course to measure the skills they've developed.

1 GDPR and privacy principles

- Regulatory framework, fundamental principles.
- RGPD/GDPR.
- EU bodies: International Working Group on Data Protection in Telecoms (IWGDPT).
- Supervisory authorities, Article 29 Group.
- Legislation: legal framework, consent, categories of personal data.
- Register and maintenance: information to be provided (purpose, categories of data, data subjects).
- Register: what form should it take? What software tools are available to help create/manage it?

Exercise
Set up a personal data processing register.

2 DPO

- Appointment, functions, responsibilities. Awareness and training. Keeping watch.
- Internet governance, cyberrights and international data transfers.
- Transversality of the DPO within the company: collaboration with legal, marketing, IT and purchasing teams.
- Organize and contractualize relations between the various players.
- Relations with other data controllers: the assumption of co-responsibility. The code of conduct.
- Certifications and labels. Create and manage an action plan. Prepare for an inspection.

Exercise
Define the competencies of the DPO.

3 Risk management and information security

- Principles of responsibility.
- Risk management: concepts, risk analysis, methodologies, standards, monitoring.
- IS and security: functions and responsibilities, training and awareness, classification.
- Access, exposure, cryptography and digital signatures.
- Mobile security, Internet of Things: concepts, models and principles, applications, threats.
- New technologies, threats.

4 Incidents and protection

- Incident management: information security incident, event.
- Data protection impact assessment.
- Life cycle of personal data.
- Data loss or theft: what action plan?

5 Communication

- Management of warning systems, crisis management.
- With supervisory authorities, CNIL.
- Reporting tools, internal monitoring.

TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at psh-accueil@orsys.fr to review your request and its feasibility.

Options

Certification : 190 € HT

DiGiTT® certification is optional when you register for this training course, and consists of 3 stages: taking a Diag® before the course, access to a digithèque to learn the concepts and notions for each digital skill, and then taking the certification exam. This consists of a 90-minute test available in English and French. The result certifies your skill level out of 1000 points (beginner, intermediate, advanced, expert). Taking this course alone is not enough to guarantee a maximum score on the exam. You can schedule and take the exam online within 4 weeks of the start of your session.returnchariot

The certification option comes in the form of a voucher or invitation that will allow you to take the exam at the end of the training course.

Dates and locations

REMOTE CLASS
2026 : 23 June, 29 Sep., 24 Nov.

PARIS LA DÉFENSE
2026 : 23 June, 29 Sep., 24 Nov.