

# Course : Strengthen your powerskills as a project manager: intensive workshops

Practical course - 2d - 14h00 - Ref. CPP

Price : 1610 CHF E.T.

NEW

Project managers, this training course provides you with the essential powerskills to manage your projects effectively. Two days to acquire and practice concrete, effective tools for mobilizing, animating, communicating, pitching, clarifying, regulating and deciding on your projects. A practical, pragmatic workshop approach, anchored in the reality of your challenges in the field, to consolidate your key skills as a project leader.

## Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Formulate pertinent questions to clarify requests and bring out real needs
- ✓ Adapt team management to the maturity, needs and dynamics of the project team
- ✓ Use creative techniques to generate ideas and activate collective intelligence
- ✓ Build collective decisions and transform them into concrete, monitored action plans
- ✓ Conduct effective meetings by choosing a format and posture adapted to each issue
- ✓ Express a disagreement or need assertively to preserve the relationship and move the project forward
- ✓ Structure a clear, impactful pitch to convince, mobilize or obtain commitment for the project

## Intended audience

PMO, project managers, batch managers, portfolio managers, program managers

## Prerequisites

Basic knowledge of project management techniques

### PARTICIPANTS

PMO, project managers, batch managers, portfolio managers, program managers

### PREREQUISITES

Basic knowledge of project management techniques

### TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

### ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more.

Participants also complete a placement test before and after the course to measure the skills they've developed.

### TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

## Practical details

### Hands-on work

Practical workshops, rooted in the reality of interpersonal communication and organizational issues within projects. Training, practice sharing, toolbox

## Course schedule

### 1 Workshop 1: asking questions to clarify, understand and open up dialogue

- Use questioning as a lever throughout the project
- Identify the real needs behind the initial requests
- Encourage the expression of divergent viewpoints to enrich the project vision

#### Hands-on work

Atelier question en or : poser les bonnes questions pour déjouer les sous-entendus, éclairer les angles morts et faire émerger le vrai besoin

### 2 Workshop 2: federating to boost project team dynamics

- Identify the levers for mobilizing a project team
- Adapt your management style to the maturity and needs of the team
- Establish clear, shared operating rules

#### Hands-on work

Atelier mini Canvas : engager l'équipe à poser collectivement les bases d'un collectif qui fonctionne

### 3 Workshop 3: Innovate and activate collective intelligence

- Use creativity techniques applicable in project mode
- Create an environment that allows risk-taking and unconventional thinking

#### Hands-on work

Creative toolbox workshop: boosting collective intelligence with little means and a lot of impact

### 4 Workshop 4: Deciding to turn ideas into concrete action

- Prioritize ideas collectively using explicit criteria
- Translate a decision into a clear, actionable plan

#### Hands-on work

Atelier priorités : expérimenter les mécanismes individuels et collectifs de prise de décision en contexte incertain, sous contrainte ou à forts enjeux

#### TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

#### ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at psh-accueil@orsys.fr to review your request and its feasibility.

## 5 Workshop 5: facilitating effective group activities

- Define a clear, shared and operational objective for each group session
- Choose an event format suited to the issue at stake and the desired level of involvement
- Create a work environment that encourages active participation
- Adopt the posture of facilitator: bring out ideas without imposing, regulate without directing

### Hands-on work

Atelier facilitation : préparer et animer une mini-séquence de facilitation à partir d'un contexte donné. S'entraîner à concevoir un temps collectif utile, impliquant et adapté à un objectif spécifique

## 6 Workshop 6: be assertive to preserve the relationship and move the project forward

- Identify your own reaction mechanisms when faced with pressure or conflict
- Clearly express needs, opinions and limits while respecting those of others
- Adopt an assertive posture in sensitive interactions
- Preserving the relationship to move the project forward

### Hands-on work

Atelier dire sans nuire : identifier son propre mode de communication en situations sensibles. S'entraîner à formuler des messages assertifs pour préserver la relation dans le projet tout en affirmant ses besoins

## 7 Workshop 7: pitching to convince, mobilize, impact

- Structure a synthetic, impactful and personalized message
- Present an idea, solution or request in an engaging way
- Strengthen your oral posture to rally support for your project

### Hands-on work

Atelier pitch : s'entraîner à structurer un discours clair, engageant et percutant en partant de contraintes aléatoires. Développer sa capacité à adapter son message à une cible et à une promesse. Gagner en concision, en énergie et en pertinence

## Dates and locations

### REMOTE CLASS

2026 : 22 June, 14 Sep., 7 Dec.