

Course : SAP Crystal Reports 2016, report design

Practical course - 2d - 14h00 - Ref. CRY

Price : 1680 CHF E.T.

★★★★☆ 4,4 / 5

SAP Crystal Reports enables you to create reports to analyze your company's data and activities. This training course will teach you how to create all types of reports, listings, pivot tables, graphs and labels to represent key figures and trends from your data.

Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Highlighting the most outstanding results and items
- ✓ Present and format data in tables and graphs
- ✓ Enrich reports with calculated data
- ✓ Add parameters to enable users to interact with reports
- ✓ Create pivot tables for dynamic analysis

Intended audience

Anyone who needs to design SAP Crystal Reports.

Prerequisites

Basic knowledge of relational database management.

Course schedule

1 Introduction

- Database concepts.
- An introduction to Crystal Reports and third-party tools.
- A presentation of data sources.
- Different types of reports.
- Design versus preview.
- Different ways of distributing reports.

PARTICIPANTS

Anyone who needs to design SAP Crystal Reports.

PREREQUISITES

Basic knowledge of relational database management.

TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

2 Creating a simple report

- Connecting to a data source, selecting tables, creating joins.
- Selection of data to be displayed.
- Creation of groups and totals.
- Data filtering.
- Graph creation. Report formatting.

Hands-on work

Create a first report from several tables.

3 Additional functions

- Record filters versus group filters.
- Creating formulas.
- Summary fields and cumulative totals.
- Record sorting.
- Groups and group sorting.
- Conditional formatting.

Hands-on work

Creation of more complex reports with indicator calculations and highlighting of results.

4 Advanced functions

- Work on report structure, section creation, dynamic structure.
- Parameter field.
- Using variables.
- Create pivot tables.
- Adding advanced calculations to a pivot table.
- Creation of sub-reports (standard, on-demand).

Hands-on work

Enrich reports, create advanced calculations and complex formatting.

5 Formatting

- Creating a model.
- Table creation (frames, lines).
- Field positioning and sizing.
- Page background management.
- Dynamic image management.

Hands-on work

Advanced formatting.

6 Report distribution

- Save and publish reports.
- Impressions.
- Export formats. Different formats: HTML, XLS, PDF... Export configuration.
- Third-party solutions (Crystal Reports Server, Crystal Scheduler, Crystal Viewer, etc.).

TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at psh-accueil@orsys.fr to review your request and its feasibility.

Dates and locations

REMOTE CLASS

2026 : 4 June, 15 Oct.