

Course : Integrating sustainable development into public purchasing

Practical course - 2d - 14h00 - Ref. DDA

Price : 1400 CHF E.T.

Master the mechanisms for taking sustainable development into account in the award criteria of the French Public Procurement Code. Performance contracts, recommendations for eco-responsible purchasing, legal provisions. Managing and drafting calls for tender.

Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Identify the legal texts and provisions that enable sustainable development to be included in public purchasing.
- ✓ Adapt your purchasing approach and procedures to incorporate sustainable development requirements
- ✓ Integrate [sustainable development " criteria into calls for tender and public procurement contracts
- ✓ Master the various stages of responsible purchasing: from needs analysis to order follow-up

Intended audience

Administrative managers involved in drawing up public procurement contracts, public buyers, elected representatives.

Prerequisites

No special knowledge required.

Practical details

Hands-on work

Case studies, illustrations of concepts and tools using best practices provided by the trainer, classroom sessions.

Course schedule

PARTICIPANTS

Administrative managers involved in drawing up public procurement contracts, public buyers, elected representatives.

PREREQUISITES

No special knowledge required.

TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

1 Understanding the legal framework for sustainable public procurement

- The main European and national texts.
- The national sustainable development strategy.
- The national action plan for sustainable public purchasing.
- The main provisions of the French Public Procurement Code for including SD in purchasing.
- Legal news on sustainable public procurement.

Exercise

From the consultation files, discover the provisions of the code that allow SD to be included.

2 Revisiting the purchasing process in light of sustainable development issues

- Purchasing self-diagnosis, identification of gaps between practices, objectives to be achieved to integrate SD.
- Environment: life cycle of a product or service, eco-design, carbon footprint, eco-labels, other labels.
- Social responsibility: ethical, fair trade and solidarity-based purchasing.
- Calculation of total cost of ownership (TCO).

Exercise

Knowledge questionnaire on labels and ecolabels. Formulate solidarity-based purchasing criteria. Analyze offers and implement TCO.

3 Building a responsible marketplace

- Legal provisions to meet the need.
- Selection of applications.
- Contract award criteria.
- Terms and conditions.

Exercise

Reformulate a consultation document to transform the contract into a responsible contract.

4 Mastering the steps to success

- Political will: official commitment.
- The need: carrying out an inventory, setting up a steering committee, selecting priority categories...
- Search for category and supplier information.
- Drafting of contract documents and choice of requirement level.
- Consultation.
- Selection of applications and offers.
- Criteria for monitoring responsible purchasing.

Exercise

Sustainable procurement. Analysis of the differences between regular purchasing and responsible purchasing.

TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at psh-accueil@orsys.fr to review your request and its feasibility.

5 Sharing experiences

- The main guides.
- The main sites.
- The main groups.

Dates and locations

REMOTE CLASS

2026 : 18 June, 18 June, 28 Sep., 28 Sep., 19 Nov.,
19 Nov.