

Course : Remote management (telecommuting, hybrid teams)

Engage, mobilize and stimulate your remote team

Practical course - 1d - 7h00 - Ref. DIB

Price : 930 CHF E.T.

★★★★☆ 4,4 / 5

BEST

Managing remote and hybrid teams has become a key challenge for today's managers. This training course gives you the tools and skills you need to effectively manage your teams, whether on-site or remotely. Discover how to improve remote communication, strengthen team cohesion, manage performance and establish collaborative rituals adapted to hybrid environments. Thanks to concrete case studies, you'll learn how to meet the challenges of remote management and boost your employees' motivation and commitment.

Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Mastering the specifics of remote and hybrid management
- ✓ Creating a suitable working environment
- ✓ Maintaining proximity and building trust and cooperation
- ✓ Motivate, involve and strengthen employee commitment
- ✓ Communicate effectively and regularly using appropriate collaborative tools

Intended audience

Any manager supervising teams that are partly or entirely remote (remote offices, split teams, telecommuting, etc.).

Prerequisites

No

Course schedule

PARTICIPANTS

Any manager supervising teams that are partly or entirely remote (remote offices, split teams, telecommuting, etc.).

PREREQUISITES

No

TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

1 Adapting management to remote working

Compétences visées

- Identify remote work organization models
- Distinguishing the different roles of the remote manager
- Adapt your managerial posture to meet the specific requirements of remote working

Activités pédagogiques

- Individual reflection: inventory of emotional and social skills
- Self-diagnosis: identifying your own obstacles to remote working

Outils et méthodes

- Mind mapping of different remote work organization models

2 Adapting the working environment

Compétences visées

- Managing remote working: the needs, pace and schedules of each employee
- Establish clear, fluid communication
- Build a project and an organizational framework for remote working
- Unite around an action plan

Activités pédagogiques

- Individual exercise: draw up an action plan to implement remote management
- Case studies: practicing the DESC method

Outils et méthodes

- Argumentation techniques
- DESC method

TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at psh-accueil@orsys.fr to review your request and its feasibility.

3 Maintaining a sense of belonging

Compétences visées

- Developing a collective mindset
- Identifying the risks of isolation
- Encouraging remote cooperation
- Ritualizing team relations

Activités pédagogiques

- Brainstorming: what rituals should you set up with your team?
- Exercise in pairs: develop an argument to explain decisions or directives
- Case study: practicing the DESC method

Outils et méthodes

- Argumentation techniques
- DESC method

4 Remote business management

Compétences visées

- Define team objectives and deliverables
- Organizing information sharing
- Choosing and using appropriate collaborative tools

Activités pédagogiques

- Group exercise: building a collaborative toolbox
- Case study: managing a disagreement with a colleague

Outils et méthodes

- Active listening, reformulation and questioning techniques

Dates and locations

REMOTE CLASS

2026 : 18 May, 27 July, 28 Sep., 23 Nov.