

# Course : Drupal 7, managing your CMS

*Practical course - 3d - 21h00 - Ref. DRU*  
*Price : 2140 CHF E.T.*

You'll learn how to create, manage and administer site content using Drupal. You'll see how to organize editorial content, populate the site, offer additional functionalities using extensions, and customize the graphical interface using themes.

## Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Installing and configuring the Drupal 7 CMS
- ✓ Create, organize and navigate content
- ✓ Install, configure and operate modules
- ✓ Install, configure and customize themes
- ✓ Day-to-day administration of a Drupal 7 site

## Intended audience

Administrators, webmasters, developers and web designers.

## Prerequisites

Basic knowledge of website design and HTML/CSS languages.

## Course schedule

### 1 Introducing Drupal

- Drupal's positioning in relation to other CMS.
- Main features.
- Architecture: Nodes, Core, Modules, Themes.
- Multilingual management.
- Install Drupal on a local or remote server.

### Hands-on work

Demonstration of sites designed with Drupal. Install the site.

#### PARTICIPANTS

Administrators, webmasters, developers and web designers.

#### PREREQUISITES

Basic knowledge of website design and HTML/CSS languages.

#### TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

#### ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

## 2 Creating and managing content

- Content types.
- Define content options.
- Contents: create, edit, access, delete, search.
- Configure the display of a content type.

### Hands-on work

Create a custom content type.

## 3 Taxonomies

- Create vocabularies.
- Associate a vocabulary with a type of content.
- Work with different vocabularies.

## 4 The navigation system

- Create a menu.
- Add a menu item.

### Hands-on work

Addition of a menu-based navigation system to access content and services from the home page.

## 5 The blocks

- Position blocks on a page.
- Block configuration.
- Create custom blocks.

## 6 The modules

- Install and configure a module.
- Views, Panels, Nicemenus, Nodequeues, Webform modules.
- Token module.
- SEO modules (Pathauto, Metatag, Google Analytics, RDF and Schema.org).

### Hands-on work

Install and configure new modules (Webform...).

## 7 The themes

- How it works.
- Install and configure a new theme.
- Customize a theme.

### Hands-on work

Install and configure a new theme.

## 8 Administering a Drupal site

- Administrator tasks.
- Users, roles, permissions.
- Save and restore the site.
- Monitor site activity.

### TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

### TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

### ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at [psh-accueil@orsys.fr](mailto:psh-accueil@orsys.fr) to review your request and its feasibility.

- Putting a Drupal site into production.

## Dates and locations

### REMOTE CLASS

2026 : 27 May, 12 Oct., 9 Dec.