# Course : RGPD, raising awareness of data protection regulations

*Synthesis course - 1d - 7h00 - Ref. TPD*
*Price : 990 CHF E.T.*

★★★★⯪ **4,3 / 5**

To meet the needs of the private and public sectors with regard to the General Data Protection Regulation (GDPR), the role of the DPO is becoming paramount. This course introduces you to the requirements of the RGPD within an organization.

## ◎ Teaching objectives

**At the end of the training, the participant will be able to:**

- ✓ Understand the basic concepts and components of data protection
- ✓ Understanding the content of general data protection regulations
- ✓ Understanding the role of protection authorities
- ✓ Know the legal framework of the RGPD and its scope of application
- ✓ Understand the different stages of compliance and the steps to follow
- ✓ Identify compliance tools
- ✓ Implement a compliance action plan

## Intended audience

Data Protection Officers, IT Departments, HR Departments, lawyers, anyone involved in the design of projects dealing with personal data.

## Prerequisites

No special knowledge required.

**PARTICIPANTS**
Data Protection Officers, IT Departments, HR Departments, lawyers, anyone involved in the design of projects dealing with personal data.

**PREREQUISITES**
No special knowledge required.

**TRAINER QUALIFICATIONS**
The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

**ASSESSMENT TERMS**
The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more.
Participants also complete a placement test before and after the course to measure the skills they've developed.

## Certification

DiGiTT® certification is optional when you register for this training course, and consists of 3 stages: taking a Diag® before the course, access to a digithèque to learn the concepts and notions for each digital skill, and then taking the certification exam. This consists of a 90-minute test available in English and French. The result certifies your skill level out of 1000 points (beginner, intermediate, advanced, expert). Taking this course alone is not enough to guarantee a maximum score on the exam. You can schedule and take the exam online within 4 weeks of the start of your session.returnchariot

## Practical details

**Hands-on work**
Set of questions/answers at the end of each area.

**Teaching methods**
Set of questions/answers at the end of each area.

## Course schedule

**(1)  The fundamentals of privacy**

- Introduction to data protection: personal data, data controller, data processor.
- Privacy by design.
- Privacy by default.
- The CIL (Correspondant Informatique et Liberté).
- RGPD (General Data Protection Regulation).
- From the Data Protection Act to the General Data Protection Regulation (RGPD).
- The DPO (Data Protection Officer).

**Storyboarding workshops**
Questions and answers.

**(2)  RGPD and privacy principles**

- General Data Protection Regulation: regulatory framework, scope of application in Europe.
- The fundamental principles of privacy protection.
- The General Data Protection Regulation.
- Legislation: legal framework, consent, special categories of personal data.
- Setting up a procedure for checking compliance with regulations: inspection points, inspection report.
- Implementing a regulatory compliance control process: organizing the control process.

**Storyboarding workshops**
Illustrated by experience feedback and enriched by group discussions.

## ( 3 ) How to comply?

- Defining priorities and players.
- Definition of human and financial costs.
- Planning actions to achieve compliance.

**Storyboarding workshops**
Illustrated by experience feedback and enriched by group discussions.

## ( 4 ) The action plan

- Data governance, roles and responsibilities.
- Protection of personal data.
- What you need to do to comply.
- How to implement the action plan.

**Storyboarding workshops**
Illustrated by experience feedback and enriched by group discussions.

## Dates and locations

**REMOTE CLASS**
2026 : 2 June, 24 Nov.