Course : LimeSurvey, publish statistical surveys using questionnaires

Practical course - 2d - 14h00 - Ref. LSN
Price : 1280 € E.T.

This training course will enable you to master the survey process with LimeSurvey software, from installing the software to designing and creating questionnaires and processing the results.

Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Installing and administering Limesurvey
- ✓ Create a questionnaire survey
- ✓ Data processing

Intended audience
Statistical survey designers and managers.

Prerequisites
Spreadsheet skills.

Practical details
Hands-on work
Training alternating theory and practice.

Course schedule

1 Introduction to LimeSurvey

- What is LimeSurvey?
- Features.
- Evolutions.
- Use of help and related sites.
- Install and connect to LimeSurvey.

2 LimeSurvey administration

- The users.
- General parameters.
- Database backup.
- Label management.
- Twig model management.
- Centralized contact database.
- Filtered list of polls (started, deactivated, expired).
- Survey import/export.

3 Creating questionnaires

- Discover publishing parameters.
- Define coding methodology.
- Create a questionnaire, groups, questions.
- Choose question types, discover question parameters.
- Discover cursor types.
- View and edit a question.
- Use validation rules.
- Change the order of the groups, change the order of the questions.

4 The condition designer

- Logically link questions.
- Link different scenarios.
- Find out more about operators and terms and conditions.

5 The labels

- Discover labels.
- Create and use labels.
- Download labels online.
- Standardize label names.

6 Invitations

- Prepare an invitation list.
- Add variables (civility, service).
- Modify email templates.
- Use equations in e-mails.
- Launch invitations and reminders.
- Respect the legal aspects of personal data collection and bulk mailing rules.

7 Putting the questionnaire online

- Unpublish a questionnaire.
- Master the notions of previews.
- Discover and choose models.
- Test the questionnaire.
- Follow the answers.

8 **Interactive calculations and returns**

- Total the points awarded for single and multiple questions.
- Calculate weights, sums of subtotals, pass percentages and averages.
- Hide calculations, save calculations, extract and reuse calculated results.
- Display calculation results in sentences and explanatory texts.
- Suggest corrections for incorrect answers, and additional information for correct answers.
- Send results automatically by e-mail with answers.
- Display respondent group results in graphical format.