

# Course : SAP BusinessObjects 4, rights administration

*Practical course - 2d - 14h00 - Ref. BUA*  
*Price : 1680 CHF E.T.*

The deployment and day-to-day administration of an SAP BusinessObjects BI 4.x platform requires a wealth of knowledge. In this training course, you will learn about the components of the SAP BusinessObjects Enterprise 4 architecture. You'll organize the application architecture and discover the options for managing user accounts, security and access rights. Finally, you'll prepare for folder management and object publication.

## Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Understand the different components of the SAP BusinessObjects architecture
- ✓ Discover the role of the CMC in SAP BusinessObjects security
- ✓ Create the security application matrix and implement it in the CMC
- ✓ Organizing and publishing objects
- ✓ Scheduling events on SAP BusinessObjects objects

## Intended audience

Administrators of users of the Designer and Desktop Intelligence modules of SAP BusinessObjects 4.

## Prerequisites

Basic knowledge of the BO 4 environment.

## Course schedule

### 1 Discover BO Enterprise 4

- Overview of SAP BusinessObjects Enterprise 4. Key elements and new features.
- How do I manage my InfoView connection?
- Using InfoView. Principles and features.
- Introduction to the CMC (Central Management Console). How to use it.

### Hands-on work

Getting to grips with the environment.

## PARTICIPANTS

Administrators of users of the Designer and Desktop Intelligence modules of SAP BusinessObjects 4.

## PREREQUISITES

Basic knowledge of the BO 4 environment.

## TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

## ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

## 2 BO Enterprise 4 architecture

- Presentation of the Business Intelligence platform.
- SAP BusinessObjects Enterprise 4 architecture overview.
- SAP BusinessObjects Enterprise 4 architecture components.

## 3 Content design

- Security in SAP BusinessObjects Enterprise 4.
- Groups and users.
- Objects and applications.
- Folders and categories.
- What is the recommended solution?
- Creation of the functional matrix.

### Hands-on work

Reflect on the design of different elements: groups, users, objects...

## 4 Application matrix creation and resource management

- Create groups, users and folders.
- User account management.
- Authentication methods in BusinessObjects Enterprise 4.
- Enterprise authentication, Windows NT, LDAP, Windows Active Directory (AD).
- Password management.
- Safety management.
- Access rights management. Advanced rights.
- Definition of current access levels.

### Hands-on work

Manage user accounts, security and access rights.

## 5 Publishing and configuring content

- Introduction to object organization.
- Recommended solutions. Discussions and examples.
- Case management. Principles and implementation.
- Category management.
- Publishing objects in BO.
- What resources and tools? Publication assistant, CMC...

### Hands-on work

Publish objects. Folder and category management. Getting to grips with tools.

## 6 Planning

- Object planning.
- Planning with events.
- Customized scheduling.
- Instance management.

### Hands-on work

Planning organization and management.

### TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

### TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

### ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at [psh-accueil@orsys.fr](mailto:psh-accueil@orsys.fr) to review your request and its feasibility.

**REMOTE CLASS**

2026 : 8 June, 22 Oct.