

# Course : Sustainable procurement performance workshop: total cost and the new ISO 20400 standard

**Practical course - 2d - 14h00 - Ref. CNO**  
**Price : 1590 CHF E.T.**

Comment mettre en œuvre une démarche de coût global ? Quels sont les facteurs clés de réussite ? Quels enjeux et opportunités pour l'entreprise ? Cette formation-atelier vous permettra d'évaluer et mettre en œuvre une politique de performance durable, conforme aux attentes de la norme ISO 20400.

## Teaching objectives

At the end of the training, the participant will be able to:

- Understanding the cost expectations of ISO 20400
- Assess the challenges and opportunities for your organization
- Identify priorities by purchasing family and reduce costs
- Understanding the various components of overall cost

## Intended audience

Any purchasing manager wishing to reduce costs and develop responsible purchasing performance.

## Prerequisites

Purchasing experience and knowledge of CSR.

## Practical details

### Hands-on work

Through exercises, hands-on work and case studies, participants learn how to calculate overall costs.

### Teaching methods

Inductive pedagogy. Through group exercises, participants discover the components of cost in the era of CSR and SD.

## Course schedule

### PARTICIPANTS

Any purchasing manager wishing to reduce costs and develop responsible purchasing performance.

### PREREQUISITES

Purchasing experience and knowledge of CSR.

### TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

### ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more.

Participants also complete a placement test before and after the course to measure the skills they've developed.

## 1 The different types of costs

- Direct and indirect costs.
- Fixed and variable costs.
- Full cost.

### Exercise

Workshop: calculating the full cost of a service by identifying direct and indirect costs, as well as cost evolution factors.

## 2 Costing methodologies

- TCO (Total Cost of Ownership) and its limits in the age of CSR.
- La norme ISO 20400 et le coût global.
- The global cost approach and its benefits for the company.
- Discovering the 5 building blocks of total cost.

### Exercise

Workshop: through the preparation of a product purchase, implement the global cost approach and identify the key success factors of this approach.

## 3 Identify areas for improvement and reduce costs

- Self-diagnose your costing practices.
- Identify margins for progress and cost reduction by purchasing family.
- Identify margins for progress and cost reduction on each of the 5 building blocks of total cost.

### Exercise

Workshop: draw up a diagnosis of the purchasing situation and find out how to better understand costs in order to reduce them.

## 4 Workshop to identify and calculate overall costs

- Calculation of acquisition cost.
- Calculating the cost of use.
- Calculation of end-of-life cost.
- Assessing the cost of CSR risks.
- Assessment of CSR opportunities.

### Exercise

Workshop: use cost calculations to draw up an offer analysis grid and choose the most efficient product or service for your organization.

## 5 Key success factors

- Supplier relations and other stakeholders.
- Identify priorities by purchasing family.
- Be in phase with the deployment of responsible purchasing and the CSR challenges of your organization.

### Role-playing

Depending on their context, participants will draw up a roadmap for implementing the global cost approach in their organization.

## TEACHING AIDS AND TECHNICAL RESOURCES

• The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.

- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

## TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

## ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at [psh-accueil@orsys.fr](mailto:psh-accueil@orsys.fr) to review your request and its feasibility.