

# Course : Zapier, automating actions without coding

No Code saves time by automating recurring tasks  
*Practical course - 2d - 14h00 - Ref. IER*  
*Price : 1500 CHF E.T.*

Zapier is the benchmark for easy automation. With a wealth of connectors, it lets you link your applications and launch workflow automation processes. Zapier saves you considerable time in managing day-to-day tasks, and is capable of so much more.

## Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Getting started with Zapier
- ✓ Créer une automatisation
- ✓ Intégrer différents modules
- ✓ Using an API
- ✓ Design and implement an automation scenario

## Intended audience

Anyone who works with applications.

## Prerequisites

Basic computer skills.

## Course schedule

### 1 Introduction to no-code and automation

- The challenges of no-code.
- Focus on automation.
- The benefits of automation.

### Storyboarding workshops

Acceleration of digital transformation, idea of using non-IT resources, tools increasingly available to users.

## PARTICIPANTS

Anyone who works with applications.

## PREREQUISITES

Basic computer skills.

## TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

## ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

## TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

## TERMS AND DEADLINES

## 2 Présentation de Zapier

- What is automation?
- Zapier interface and features.
- Zapier features.
- Zapier examples and use cases.
- Access existing templates.

### Hands-on work

Creation of a Zapier account and presentation of resources.

## 3 Comprendre les automatisations sous Zapier

- Rely on a template and launch automation.
- Save automation.
- Create a simple ZAP with two applications.
- The concept of modules and the different types of modules in Zapier
- Créer un scénario pour structurer son automatisation.

### Hands-on work

Prise en main Zapier. Navigation dans l'interface graphique pour lancer une automatisation, la sauvegarder. Manipuler des templates.

## 4 Creating automations on Zapier

- How do I create Zaps?
- Recover a dataset.
- Set up a trigger on Zapier.
- Add a first action.
- Launch and test your automation.

### Hands-on work

Set up and test the first automations with simple scenarios.

## 5 Taking automation a step further

- Introduction to the API concept.
- Use Webhook by Zapier.
- Manage conditions.
- Install a filter.

### Hands-on work

Implementation of automation scenarios integrating bundles, webhook and API.

Registration must be completed 24 hours before the start of the training.

### ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at psh-accueil@orsys.fr to review your request and its feasibility.