

Course : AI at the service of the legal profession

Integrate artificial intelligence into your practices for greater efficiency

Practical course - 1d - 7h00 - Ref. JAI

Price : 970 CHF E.T.

★★★★☆ 4,3 / 5

On completion of this course, you will be able to integrate artificial intelligence into your daily legal practice. You'll acquire the knowledge you need to understand how generative AI works, and master the tools adapted to your specific needs. As a result, you'll be able to research more efficiently, automate certain recurring tasks and make more informed decisions based on predictive analysis.

Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Mastering the fundamentals of AI
- ✓ Using AI tools for practical applications in the legal field
- ✓ Adapting your AI practice to the specific needs of the legal profession

Intended audience

In-house counsel, lawyers, notaries and any other legal professionals wishing to acquire practical AI skills for advanced, automated use in their field.

Prerequisites

No

Practical details

Hands-on work

Theoretical input, practical exercises and experience sharing.

Course schedule

PARTICIPANTS

In-house counsel, lawyers, notaries and any other legal professionals wishing to acquire practical AI skills for advanced, automated use in their field.

PREREQUISITES

No

TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

1 Mastering the fundamentals of AI

- Milestones in the evolution of AI.
- Key AI terms and concepts.
- An overview of generative AI: the main IAGs, agnostic platforms, AI-based business tools, legal publishers with AI...
- A comparison of proprietary and open source solutions.
- The risks involved in using AI: bugs, bias, data privacy, RGPD, server localization...
- ChatGPT's main features and different interfaces (web, mobile, desktop, Chrome).

Exercise

Quiz to test your knowledge of generative AI.

2 A technical approach to AI applied to the legal profession: from prompts to APIs

- Mastering prompt engineering techniques to create effective queries (role, audience, response formats, tone/style).
- Automations with GPT and Copilot Studio with creation of corporate chatbots and customer chatbots.
- Practical uses and examples of API integration.
- Strategies for managing conversations and automata.

Hands-on work

Writing elaborate prompts, building custom chatbots, building a library of prompts and automations. Demonstration of no-code automation platforms and other voice and video automation tools.

3 AI use cases for the legal and legal professions

- Organization: use Copilot for Outlook.
- Legal research: use SearchGPT and Perplexity to access up-to-date, reliable information.
- Drafting of legal documents: contracts, legal memos, internal policies, governance documents, confidentiality clauses, etc.
- Document analysis: contracts, legislation, case law, meeting minutes, translations...

Hands-on work

Contract drafting with a prompt and with a chatbot, analysis of complex documents, automated production of presentations. Creation of legal documents and presentations with Copilot and other automation tools.

TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at psh-accueil@orsys.fr to review your request and its feasibility.

Dates and locations

REMOTE CLASS

2026 : 16 Mar., 17 June, 30 Sep., 25 Nov.