

Course : SharePoint Server , governance, security and migration to Microsoft 365

Practical course - 2d - 14h00 - Ref. SHT

Price : 1400 CHF E.T.

NEW

This course covers governance, security and migration to Microsoft 365: policy definition, compliance, hybrid administration, connectivity and lifecycle management of SharePoint environments.

Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Define a coherent SharePoint governance strategy.
- ✓ Implement security and compliance policies.
- ✓ Manage hybrid access and Microsoft 365 connectivity.
- ✓ Plan and execute a migration to SharePoint Online.
- ✓ Manage the lifecycle of sites and data.

Intended audience

IT managers, SharePoint administrators, infrastructure consultants, CIOs, Microsoft 365 architects.

Prerequisites

Mastery of SharePoint Server and general knowledge of Microsoft 365 and Azure AD environments.

Course schedule

1 Governance and management framework

- Define policies and responsibilities.
- Structuring sites, spaces and content.
- Manage quotas and life cycles.

Hands-on work

Development of a governance plan for a corporate intranet.

PARTICIPANTS

IT managers, SharePoint administrators, infrastructure consultants, CIOs, Microsoft 365 architects.

PREREQUISITES

Mastery of SharePoint Server and general knowledge of Microsoft 365 and Azure AD environments.

TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more.

Participants also complete a placement test before and after the course to measure the skills they've developed.

2 Safety and compliance

- Configure auditing, logs and access strategies.
- Manage encryption and classification.
- Implement RGPD and DLP compliance.

Hands-on work

Set up a strategy to protect sensitive data.

TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at psh-accueil@orsys.fr to review your request and its feasibility.

3 Migration to Microsoft 365

- Identify prerequisites and tools (SMAT, Migration Tool).
- Plan pilot stages and phases.
- Execute migration and validate data.

Hands-on work

test migration of a SharePoint Server site to SharePoint Online.

4 Hybrid administration and supervision

- Connect SharePoint Server to Microsoft 365.
- Using Hybrid Picker and Azure AD Connect.
- Monitor and optimize post-migration performance.

Hands-on work

configuration of a hybrid environment and supervision via the administration center.

Dates and locations

REMOTE CLASS

2026: 26 Mar., 22 June, 24 Sep., 7 Dec.