

# Course : Organizing and managing international transport

Practical course - 2d - 14h00 - Ref. TII

Price : 1590 CHF E.T.

This training course will enable you to position yourself as the transport contact in the logistics chain. You'll be able to organize transport in compliance with regulations, understand the various costs and analyze international transport/transit invoices, while anticipating risks.

## Teaching objectives

At the end of the training, the participant will be able to:

- ✓ Identify the different stages of an international operation, the parties involved and their responsibilities
- ✓ Organize transport in compliance with regulations
- ✓ Become the key contact with supply chain partners
- ✓ Understanding your international transport and/or transit invoice

## Intended audience

Responsables transport, zone export, approvisionnement, logistique, Supply Chain, service clients. Acheteurs.

## Prerequisites

Learn the basics of Incoterms

## Practical details

### Exercise

Quizzes, games, practical exercises.

### Teaching methods

Active and participative pedagogy, edutainment.

## Course schedule

### PARTICIPANTS

Responsables transport, zone export, approvisionnement, logistique, Supply Chain, service clients. Acheteurs.

### PREREQUISITES

Learn the basics of Incoterms

### TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

### ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more.

Participants also complete a placement test before and after the course to measure the skills they've developed.

## 1 The contractual and regulatory framework for transport

- Reciprocal obligations of exporters and importers.
- Incoterms® 2020: reminders and key elements.
- Freight security regulations.

## 2 Understanding the VAT rules applicable to international physical flows

- Declaration of Exchange of Goods (DEB).
- The European Declaration of Services (EDS).
- Common law rules governing the territoriality of transport services.
- Specific rules for certain types of transport.

### Exercise

Quiz: VAT exemption and invoice presentation.

## 3 Taking action in the event of a dispute

- Reserve letter.
- Putting together your insurance file and key documents.
- Compensation by mode of transport and proof of the quantum of damage.
- Recourse in the event of a dispute.
- Rapid reimbursement.

### Exercise

Quiz: calculating compensation for transport disputes.

## 4 Identify the stages in international transport operations

- Packaging of goods: function, method, responsibility and regulations.
- Choosing the forwarder: commission agent or agent, quotation components and invoice items.
- Transport insurance: why and with whom?

### Exercise

Quiz: Incoterms® 2020 and international transport obligations.

## 5 Organize international transport and calculate costs

- The organization and regulatory framework of road, sea, air and rail transport.
- The participants in each mode of transport and their obligations.
- Specific weight/volume ratios according to the chosen mode of transport.
- Calculating the cost of road, sea, air and rail transport.
- The carrier's legal status, liability and limits.
- Transport instructions.

### Hands-on work

Games: organize a sea shipment. Calculate freight costs.

## 6 Practical workshop: international transport plan

- Draw up a complete and organized transport plan.
- Set up mandatory or necessary declarations.
- Define delivery terms.
- Design efficient itineraries.
- Apply pricing and calculate costs.

## TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

## TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

## ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at [psh-accueil@orsys.fr](mailto:psh-accueil@orsys.fr) to review your request and its feasibility.

## Dates and locations

### REMOTE CLASS

2026: 12 Mar., 25 June, 1 Oct., 19 Nov.